

FISH HATCHERY PARK SHELTER  
RESERVATION POLICY  
594-2468

1. Pay a \$50.00 deposit at the Carlyle City Hall.
2. Obtain and keep the receipt that includes date for your use.
3. The Fish Hatchery Shelter will be unlocked at 9:00 a.m. for the day of your reservation.
4. Leave the Shelter in condition in which it was found, and lock the doors to the Shelter.
5. Contact Carlyle City Hall for deposit refund.

Any or all of your deposit could be forfeited due to any problems caused by your group during rental. The City of Carlyle reserves the right to charge you for any damage beyond the cost of the deposit.

Please remember that when your group reserves the Fish Hatchery Shelter, they do not have private access to the Fish Hatchery park grounds.

The annual season for use of the Fish Hatchery Shelter is from May 1 through October 31. The Fish Hatchery Shelter and the Fish Hatchery Park close at 11:00 p.m.

Please fill out and **detach the bottom of this form** and leave it with City Hall personnel. If you have any questions please contact the Parks Department at 594-5205.

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*Please print the following information.*

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Name

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Address

City

State

Zip Code

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Telephone Number

Email Address

Date of Reservation (Request)

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Purpose for Reservation

I have read and understand the Fish Hatchery Park Shelter Reservation Policy

(stated above – please initial). \_\_\_\_\_

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Signature

Date